



THE CHICAGO CITATION STYLE: AUTHOR AND DATE

THE 17TH EDITION

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BASIC FORMAT GUIDELINES

HOWEVER, ALWAYS FOLLOW THE SPECIFIC DIRECTION OF YOUR INSTRUCTOR!!!



TITLE PAGE

- The title can either be on a separate page or included on the first page of your research paper
- If on a separate page:
 - The title should be centered one third down from the top of the page
 - List your name, student number, course information, and date on separate lines near the bottom of the title page.
 - Double space each line of the title page
- If included on the first page:
 - The title should be centered at the top of the first page of text
 - Student number, Course information, and date is placed in the header of the page

Women's Suffrage in the Progressive Era:
The Changing Public Roles of Women in Society

Jane Smith
History 501: Introduction to Historiography
Dr. Lucy Stone
January 31, 2016

THE BODY OF YOUR TEXT

- The body of your text should be double spaced
- The font should be readable (we recommend Times New Roman)
- The font size of 12 pt.

Formatting in Academic Writing

- Use an accepted font. If you don't know what fonts your teacher accepts, Times New Roman is *almost always* a safe choice
- Font size: Unless your professor says otherwise, always use size 12.
- Spacing: Always double space, unless you are told otherwise. Remove automatic formatting that adds extra spaces between paragraphs (each time you hit "enter") [Show how to change]
- Margins: Always 1 inch on all sides, unless otherwise specified. [Show how to check margins]

IN-TEXT CITATIONS: AUTHOR/DATE

- In-text citations are to be used when incorporating ideas that are not your own.
- Using the author-date system, each idea used must include
 - Last name of the author(s)
 - Year of publication
 - All in parentheses at the end of the clause, or sentence and punctuation.

of forest patches of different age. Furthermore, in some regions forests that have developed since the 19th century may represent as much as 80% of the current forest cover (Foster 1992; Foster et al. 1998; Grashof-Bokdam and Geertsema 1998). In Flanders only about 23,000 ha (16%) of the present-day forests already existed in 1770 (De Keersmaecker et al. 2001).

REFERENCE

- References should be placed on a separate page following the conclusion and titled appropriately as “References” or “Works Cited”, centered and bolded at the top of the page.
- List references alphabetically by last name; use hanging indentation if a second line should be needed.
- Every author name must be listed (no et. al in the reference page).
- For citations with multiple authors:
 - The first author’s name should be listed as (Last Name, First Name)
 - Every additional author, list (first name, last name).
- Double check that every in-text citation has a corresponding reference to match.
- Include a DOI or hyperlink if electronic books, journal articles or webpages are used.

Author-Date

vs

Notes-Bibliography

What is the topic of your research paper?



Use this style for:
Sciences like natural, physical
and social sciences.



Use this style for:
Essays on human society,
culture, humanities, historical
literature and arts

COMPARE AND CONTRAST

In-text citations

Authors last name and year of publication inserted at the end of a quote, paraphrasing or block quote

There are over 40 million people still living in slavery (Baron 2019).

Superscript number in the text

The creation of a list saved 850 people from being transported to Auschwitz.¹

Endnote or Footnote Citation

1. *Schindler's List*, directed by Steven Spielberg (Universal Pictures, 1993).

Citations

Austen, Jane. 1950. *Pride and Prejudice*. Signet Classics.

Austen, Jane. *Pride and Prejudice*. Signet Classics, 1950.

List of Sources Page

Title: References

(Includes only the sources listed in the body of the paper)

Example Citation of a Book

Author's Last Name, Author's First Name. Year of Publication. *Title of Book: Subtitle of Book*. Place of Publication: Publisher's Name.

Example Citation:

Burke, Peter. 2000. *A Social History of Knowledge: From Gutenberg to Diderot*. Malden, MA: Polity Press.

Title: Bibliography

(Includes all sources used to create article)

Example Citation of a Book

Author's Last Name, Author's First Name. *Title of Book: Subtitle of Book*. Place of Publication: Publisher's Name, Year of Publication.

Example Citation:

Burke, Peter. *A Social History of Knowledge: From Gutenberg to Diderot*. Malden, MA: Polity Press, 2000.

REFERENCE EXAMPLES

Reference format for books

Author A's Last Name, First name, and Author B's First name Last name. Year of publication. *Title of work: Subtitle*. Location of Publication: Publisher Name. DOI (if available)

Example:

Danner, Lukas K. 2018. *China's Grand Strategy: Contradictory Foreign Policy?* Cham: Palgrave MacMillan. <https://doi.org/10.1177%2F2347797020906653>.

Reference format for chapter in an edited book

Author A's Last Name, First name, and Author B's First name Last name. Year of publication. "Chapter." In *Title of Book*, edited by Editor's name, pages of the chapter. Location of Publication: Publisher Name. DOI (if available)

Example:

Taylor, Charles. 2014. "The Philosophy of the Social Sciences." In *Political Theory and Political Education*, edited by Melvin Richter, 76-93. New Jersey: Princeton University Press.

REFERENCE EXAMPLES

Reference format for academic journals

Author A's Last Name, First name, and Author B's First name Last name. Year of publication. "Title of article." *Title of Periodical* volume number, no. issue number (month or season of journal): pages. Link/DOI (if available).

Example:

Emilio, Iasiello. 2016. "China's Three Warfares Strategy Mitigates Fallout From Cyber Espionage Activities." *Journal of Strategic Security* 9, no. 2 (Summer): 45-69. <http://dx.doi.org/10.5038/1944-0472.9.2.1489>.

Reference format for online webpages

Last name, First name or organization name. Year. "Title of page." Site name. Accessed date accessed. URL

Example:

International Committee of the Red Cross. 2016. History of the ICRC. ICRC. Accessed August 20, 2021. <https://www.icrc.org/en/document/history-icrc>.

REFERENCE EXAMPLES

Reference format for a tweet

Last name, First name or organization name (@username).
Year. “Content of the post.” Site Name, Date of tweet, Time of
tweet. URL.

Example:

Blinken, Antony. (@SecBlinken). 2021. “Only by
understanding how the climate is changing can we
implement the solutions to meet this crisis. The latest
report from the @IPCC_CH illustrates why every
country must increase their climate ambition and action in
the coming decade.” Twitter, August 9, 2021, 7:45 a.m.
[https://twitter.com/SecBlinken/status/1424708269734518
785](https://twitter.com/SecBlinken/status/1424708269734518785).

USEFUL RESOURCES FOR STUDENTS

- The Chicago Manual of Style Online: Chicago-Style Citation Quick Guide
 - https://www.chicagomanualofstyle.org/tools_citationguide.html
- Purdue Online Writing Lab Chicago Style (17th Edition)
 - https://owl.purdue.edu/owl/research_and_citation/chicago_manual_17th_edition/cmos_formatting_and_style_guide/general_format.html

SOURCES CONSULTED

- The Chicago Manual of Style Online (2017).
https://www.chicagomanualofstyle.org/tools_citationguide.html
- Purdue Online Writing Lab (n.d.). Chicago Style Introduction. Purdue Online Writing Lab.
https://owl.purdue.edu/owl/research_and_citation/chicago_manual_17th_edition/cmos_formatting_and_style_guide/general_format.html